

# Muncaster Parish Council

**Clerk to the Council**  
David Boyd

c/o The Post Office  
Ravenglass, CA181SQ

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**Chair to the Council**  
Richard Johnson  
c/o The Post Office  
Ravenglass CA181SQ

## Minutes of the Council meeting held on Tuesday 21 May 2024 starting at 8.30 pm in Muncaster Parish Hall, Ravenglass.

**Present:**

Cllr John Chapman, Chair  
Cllr Mike Parr, Vice Chair  
Cllr Richard Johnson  
Cllr Ewan Frost-Pennington

David Boyd Parish Clerk/RFO

1	Apologies for absence	Cllr M Harrison
2	Declarations of Interest	As notified / on record,
3	Minutes of previous Council Meeting	The draft minutes of the 9 April 2024 meeting were approved and signed by the Chair as a true record.
4	Public Forum	(No items not specifically minuted)
5.	Finance	(a) RFO Reports etc had been tabled by the Clerk and were approved, along with specific bank cheque payments to authorise (as attached) - which were approved. (b) AGAR 2023/24 Forms were presented, agreed and duly signed by the Chair.
6	Planning Matters	(none)
7	Council Correspondence	None not already circulated etc
8	Parish Hall	In Cllr Harrison's absence Cllr Frost-Pennington reported some progress with the draft lease. The Clerk asked if he could see a copy - Cllr Frost -Pennington undertook to send one.
9	Councillors' Reports and Progress for Information	None not separately minuted.

10	War Memorial	The Clerk stated that he continued to liaise with the Architect and potential contractors re proposed works. The Architect was due to meet another contractor on site on 29 May.
11	Grass Cutting: village green etc.	Recent cutting by newly-appointed contractor was discussed and Clerk would liaise with contractor.
12	Parish Footpaths / Network Rail Infrastructure	(See APM Minutes)
13	Date of Next Meeting	Next regular meeting was scheduled for Tuesday 11 June 2024.

(Meeting closed 9.00pm)

DRAFT

**PAYMENTS FOR APPROVAL 21/05/24 - MUNCASTER PC BANK ACCOUNT**

Date	Details	Voucher No.	Reference	Receipts	Payments	Amount
				£	£	£
21-May-24	Clerk salary May 24	2407	300073		184.59	-184.59
21-May-24	Grass Cutting	2408	300074		108.00	-108.00
<b>TOTAL</b>						<b>-292.59</b>